

EASTERN UPPER PENINSULA  
MEDICAL CONTROL AUTHORITY BOARD MEETING  
November 7, 2023

- I. CALL TO ORDER: The meeting was called to order at 1931.
- II. INTRODUCTIONS: Everyone present provided introduction.
- III. BOARD MEMBERS PRESENT:
- |               |                   |
|---------------|-------------------|
| Shelli Arnold | Michael Cerre     |
| Austin Conway | Stephanie Pins    |
| Marla Bunker  | Kyle Raycraft, MD |
| Greg Postma   |                   |
- GUESTS:
- |               |                 |
|---------------|-----------------|
| Ed Miller     | Daniel Rosebohm |
| Bryan Huntley | Steve Carlson   |
| Kelly Keene   | Deanna Knopp    |
| John Clayton  | Tammy Terrell   |
- IV. APPROVE MINUTES: Mrs. Pins made a motion to accept the August 2023 minutes as written; Mr. Carlson supported the motion. The motion was carried.
- V. ADDITIONS TO AGENDA/PUBLIC COMMENT: Mrs. Arnold requested that BOARD MEMBER APPOINTMENTS be added and Mrs. Bunker requested that MY MICHIGAN REPORT be added. Both were added to the agenda, the first under Hospital Administration and the second under Informational Items.
- VI. SECRETARY/TREASURER REPORT: **\$378.32 September 2023 Statement**
- VII. PMD REPORT: Dr. Raycraft reported that he had no new remarks.
- VIII. CLINICAL DIRECTOR REMARKS: Kelly Keene reported on her interim status as the manager in the Emergency Department.
- IX. HOSPITAL ADMINISTRATION: Mrs. Arnold reported that she received confirmation from Mr. Kalchik that the hospital is appointing the following new members to the EUPMCA Advisory Body/Board:
- Deanna Knopp, as the hospital administrator representative
  - Bryan Huntley, as the Instructor/Coordinator representative
  - Daniel Rosebohm, as the MFR representative
- X. PROTOCOL DEVELOPMENT:
- a. 8-15(s) Enhanced Paramedic and Critical Care Paramedic Interfacility Patient Transfers:** There was discussion between the two levels; enhanced and critical care. Currently, there is a lack of physician oversight and the curriculum needed to meet the critical care criteria. Dr. Raycraft and Mr. Huntley will work on getting what we need to meet said criteria. The My Michigan representatives reported that they will check into how it is met in other system MCAs.
- b. Medications/IV Solutions:** Mr. Huntley requested an update on the exchange process, stating that the process changes that were expected have not yet occurred. Mrs. Bunker and Ms. Knopp will look into the problem.
- c. Advisory Body Recommendations on development of protocols:** Mrs. Arnold reported that the review was complete and that the draft protocols were sent to all impacted parties on October 21, 2023, requesting any public comment be submitted by December 31, 2023. After that date, the Advisory Body must review the public comment and decide whether or not changes to the protocols need to be made.
- XI. AGENCY/COMMITTEE REPORTS:
- a.** OES/911: Mr. Postma reported that Central Dispatch will soon be at full staffing, pending training and illness.
- b.** ASPR/HCC: Mr. Conway reported that the Region 8 MCC performed a radio drill this quarter and there is a meeting scheduled for November 8, 2023.
- c.** EUPMCA PSRO –
- i. Recognition of Excellence**
- 1. D. Anderson, F. Handziak, Sugar Island**
- Job well done with assessment, documentation, and transfer of care.

2. **A. Kucharski, A Levy-Bencheton, Sault Ste. Marie**
  - Job well done caring for a patient with severe allergic reaction.
3. **R. Vanderpoel, Kinross**
  - Job well done with chart review, follow-up, and remediations.
4. **S. Ortiz, J. Ratcliffe, and B. Huntley, Kinross EMS**
  - Job well done caring for pediatric patient in cardiac arrest.
5. **S. Ortiz, Kinross**
  - Job well done with multiple cardiac arrests during one shift.
6. **J. Spencer, Kinross**
  - Job well done with cardioversion.
7. **D. Anderson, F. Handziak, Sugar Island**
  - Job well done with documentation and assessment on two separate incidents.
8. **C. Nitz, D. Anderson, Sugar Island**
  - Job well done with documentation and assessment.

**ii. Due Process and Disciplinary Action**

**iii. Other Business**

**iv. Chart Review Received – 2023**

1. **January – Bay Mills, Detour, Drummond Island, Kinross, Sugar Island**
  - Documentation Concerns
  - Care concerns for musculoskeletal injury
  - Vital signs assessment concerns for length of contact
  - Dosing concerns for Solumedrol, Nitroglycerin, and Midazolam
2. **February – Detour, Drummond Island, Kinross, Sault Ste. Marie**
  - Documentation Concerns
3. **March - Detour, Drummond Island, Kinross, Sugar Island, Sault Ste. Marie**
  - Dosing concerns for Solumedrol, Nitroglycerin, and Midazolam
4. **April – Detour, Kinross, Sault Ste. Marie, Sugar Island**
  - Documentation concerns
5. **May – Detour, Kinross, Sugar Island, Bay Mills**
  - Documentation concerns
  - IV needed for patient with syncope
  - Sedation recommended for patient with ROSC
  - Vital signs assessment concerns for length of contact
6. **June – Detour, Kinross, Sugar Island, Bay Mills**
  - Documentation concerns
7. **July – Detour, Kinross, Sugar Island**
  - Documentation concerns
  - Cancellation and Refusal of Care Concerns
  - ACLS care concerns
8. **August – Detour, Kinross, Sugar Island**
  - Documentation concerns
9. **September – Detour, Kinross, Sugar Island**
  - Documentation concerns
  - Care concerns for patient with bradycardia
10. **October – Detour, Kinross, Sugar Island**
  - No concerns

**XII. REGION 8 TRAUMANETWORK:**

- a. Trauma Manager Report:** Mr. Carlson reported on the Region 8 Trauma Network Board meeting in Marquette.
- b. Protocol Collaboration with Trauma Medical Director:**
- c. Regional Trauma Director:**

**XIII. REGION 8 MCA:** Mrs. Arnold reported that the next meeting is scheduled for December 13, 2023.

**XIV.** EMERGENCY INTER-FACILITY TRANSFER AD-HOC COMMITTEE:

**XV.** BOARD ACTION ITEMS:

**a.** OLD BUSINESS:

- i. Protocol Adoption:** Mrs. Arnold made a motion to adopt the protocols recommended by the Advisory Body, with the exception of 8-15(s) Enhanced Paramedic and Critical Care Paramedic Interfacility Patient Transfers, wherein the Critical Care selection shall be made, pending criteria being met, and with the understanding that said protocols may need to be changed due to review of public comment, with an approval date of January 1, 2024, to allow for transfer criteria and public comment changes. The motion was supported by Dr. Raycraft; the motion was carried.

**b.** NEW BUSINESS: There was no new business.

**XVI.** INFORMATIONAL ITEMS:

- i. Response Planning/Mutual Aid Meetings:** Mr. Postma reported on the meetings held with Kinross EMS, Bay Mills Emergency Connection, and Sault Ste. Marie Fire Department to discuss response planning. He further reported that a new mutual aid agreement, with a "closest unit response model" was in the development stage. Said agreement will be closer to the model used by law enforcement. He commended Chippewa County EMS, Fire, and Law Enforcement on their level of collaboration. Chief Miller added that training will need to be done for front line staff once the agreement is finalized.

**ii. Education Report:**

1. Mr. Huntley reported that there are 2 EMS classes pending State approval. The MFR course is scheduled for January through March, with the EMT portion extending through into May.
2. The representatives from My Michigan reported that they are working on enhancing transfer capabilities and there was discussion held regarding the processes.

**XVII.** NEXT EUPMCA Board/Advisory Body MEETING: **February 6 @ 7:30 pm.**  
**Medical Library/Zoom**

**XVIII.** ADJOURNMENT: The meeting was adjourned.